



Vacancy Announcement Board

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Job Announcement

DEPARTMENT OF THE ARMY
Vacancy Announcement Number: NCAS04706673

Changes to the Job Announcement: N/A

Opening Date: February 18, 2004

Closing Date: March 18, 2004

Position: Supervisory Information Technology Specialist, GS-2210-14
Salary: \$83,334 - \$108,335 Annual
Place of Work: USA Directorate of Information Management, National Capital Region, Fort Belvoir, VA
Position Status: This is a Permanent position. – Full Time
Number of Vacancy: 1

Click on links for more information

Duties: Serves as primary liaison for all information management/information technology matters. Ensures that adequate control systems are developed and operative so that government resources are efficiently and effectively managed. Manages, validates, and approves email requests for service, assists users in the preparation and submission of various requests. Supervises and manages the local records management program. Principal staff advisor to the garrison commander, staff, management, and tenants regarding information management and information technology systems, programs, policies, and support. Ensures automation and communications compatibility and inter-operability with existing and projected systems; prepares and presents information papers, staff studies, concept plans, and briefings. Ensures development of organizational work plans, short and long-range schedules, priorities, work assignments, and position structures. Performs other duties as assigned.

Who May Apply:

- Army employees serving on career or career conditional appointments or equivalent.
- Reinstatement eligibles.
- Veterans eligible under Veterans Employment Opportunities Act of 1998. (VEOA)
- Veterans eligible as 30% Disabled Veterans.
- Interagency Career Transition Assistance Plan (ICTAP) eligibles.

Qualifications: Click on link below to view qualification standard.

General Schedule

- If you have questions building your resume in Armys Resume Builder, sending your resume, or accessing ANSWER, etc, please email applicanthelp@cpsrxt.p.belvoir.army.mil. Other questions may be directed to Cindy Lowery at (309) 782-0889.
- GS-12 and above: One year of experience directly related to the occupation and equivalent to at least the next lower grade level. There is no substitution of education for experience at this level.
- The experience described in your resume will be evaluated as related to the qualifications, knowledge, skills and abilities required for this job.
- Applicants who have held a General Schedule (GS) position within the last 52 weeks must meet the Time in Grade Restriction.
- One year of experience in the same or similar work equivalent to at least the next lower grade or level requiring application of the knowledge, skills, and abilities of the position being filled.
- Must have 52 weeks of Federal service at the next lower grade (or equivalent).

Other Information:

- Selection is subject to restrictions resulting from Department of Defense referral system for displaced employees.
- Permanent Change of Station (PCS) expenses are not authorized.
- Temporary Duty (TDY) travel is 25 percent.

Other Requirements:

- Secret security clearance required.
- You will be required to provide proof of U.S. Citizenship.
- One-year supervisory probationary period required.
- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- Direct Deposit of Pay is Required.
- Failure to provide all of the required information as stated in the vacancy announcement may result in an ineligible rating or may affect the overall rating.
- One year trial/probationary period is required.

How to Apply:

- Resumes must be received by the closing date of this announcement.
- Self-nomination must be submitted by the closing date.

If your resume is currently in our central database, you may click here to [Self Nominate](#)

Click here to use the [Army Resume Builder](#) to create your resume. Follow the instructions in this vacancy announcement to apply for the job.

Point of Contact: Cindy Lowery, NC CPOC, (309) 782-0889, cynthia.lowery@cpocria.army.mil

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